

# BOROUGH OF CRAFTON

## ANNUAL FIRE INSPECTION APPLICATION

### SECTION II. • PROPERTY USE & INFORMATION

PROPERTY ADDRESS: \_\_\_\_\_ LOT/BLOCK \_\_\_\_\_ - \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

PROPERTY TYPE:     ASSEMBLY             BUSINESS             EDUCATIONAL         FACTORY  
                          HIGH-HAZARD         INSTITUTIONAL       MERCANTILE         MIXED USE  
                          RESIDENTIAL (3 UNITS OR MORE)     STORAGE             UTILITY

### SECTION III. • OWNER INFORMATION

OWNER'S NAME: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PROPERTY MANAGEMENT COMPANY: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_

PHONE: (DAY) \_\_\_\_\_ (NIGHT) \_\_\_\_\_

EMAIL: \_\_\_\_\_

APPLICANT MUST REVIEW AND SIGN THE REVERSE SIDE OF THIS APPLICATION

#### OFFICE USE ONLY

INITIAL INSPECTION DATE: \_\_\_\_\_

APPLICATION FEE PAID:     YES     NO

FOLLOW-UP INSPECTION DATE: \_\_\_\_\_

ADDITIONAL FEES PAID:     YES     NO

ADDITIONAL INSPECTION DATE: \_\_\_\_\_

ADDITIONAL INSPECTION FEES: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# BOROUGH OF CRAFTON

IMPORTANT INFORMATION—PLEASE READ

## FIRE INSPECTION REQUIRED

BOROUGH ORDINANCE § 1673 REQUIRES THAT CERTAIN MULTI-FAMILY DWELLING UNITS AND COMMERCIAL PREMISES PERFORM FIRE INSPECTION ANNUALLY. A SEPARATE INSPECTION WILL BE PERFORM FOR EACH COMMERCIAL PREMISES.

THE PURPOSE OF THIS ORDINANCE IS TO PROTECT THE HEALTH, SAFETY, AND WELFARE OF RESIDENTS, IN PARTICULAR, TO GUARANTEE THAT DWELLING UNITS ARE IN A SAFE, LIVABLE AND HABITABLE CONDITION. THIS IS ACCOMPLISHED BY ENSURING THAT THESE UNITS AND THEIR STRUCTURES ARE IN COMPLIANCE WITH CURRENT BUILDING, PROPERTY MAINTENANCE, AND LIFE-SAFETY CODES.

FAILURE TO COMPLY WITH THIS ORDINANCE MAY RESULT IN PROSECUTION WITH PENALTIES UP TO \$500.00 PLUS FILING COSTS.

## FIRE INSPECTION PROCESS

IN ORDER TO OBTAIN AN FIRE INSPECTION, A COMPLETED APPLICATION ALONG WITH THE APPROPRIATE FEE MUST BE SUBMITTED TO THE BOROUGH.

UPON RECEIPT OF THE APPLICATION, AN INSPECTOR WILL CONTACT THE APPLICANT TO SCHEDULE AN INITIAL INSPECTION OF THE PROPERTY. AFTER THIS INSPECTION IS COMPLETED, A LIST OF CODE DEFICIENCIES, IF ANY, WILL BE FORWARDED TO THE APPLICANT. IT WILL BE THE APPLICANT'S (OR OWNER'S) RESPONSIBILITY TO CORRECT ANY OF THE NON-COMPLIANT DEFICIENCIES NOTED IN THE INSPECTION REPORT. UPON CORRECTION OF THE DEFICIENCIES, THE APPLICANT MUST NOTIFY THE INSPECTOR TO ARRANGE A RE-INSPECTION TO ENSURE THE DEFICIENCIES HAVE BEEN CORRECTED ONCE THIS IS VERIFIED.

THE INITIAL APPLICATION FEE INCLUDES TWO (2) INSPECTION VISITS: ONE (1) FOR THE INITIAL INSPECTION AND ONE (1) FOR THE FOLLOW-UP INSPECTION. IF THE FOLLOW-UP INSPECTION REVEALS THAT ITEMS ON THE INITIAL INSPECTION REPORT WERE NOT CORRECTED AND THE INSPECTOR NEEDS TO MAKE A THIRD OR SUBSEQUENT INSPECTION, EACH ADDITIONAL INSPECTION SHALL RESULT IN AN ADDITIONAL FEE.

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## APPLICANT ACKNOWLEDGEMENT AND CERTIFICATION

### ***BY SIGNING BELOW, I ACKNOWLEDGE AND CERTIFY THE FOLLOWING:***

- THAT I HAVE READ THE AFOREMENTIONED INFORMATION AND HEREBY ACKNOWLEDGE THAT I MUST NOTIFY THE BOROUGH OF CRAFTON OF ANY CHANGE IN OCCUPANCY TO THE PROPERTY INDICATED IN THE APPLICATION.
- I AM THE OWNER OR LAWFUL AUTHORIZED AGENT OF THE OWNER AND HERE BY GRANT PERMISSION TO ANY AUTHORIZED REPRESENTATIVE OF THE BOROUGH OF CRAFTON TO ENTER UPON SAID PROPERTY FOR THE PURPOSE OF INSPECTIONS AND ENFORCEMENT OF THIS ORDINANCE.
- THAT ALL INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE OF APPLICANT OR AGENT: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_