

Borough of Crafton  
Thursday, April 25, 2024

*(Council Meetings are broadcast live via Zoom Communications Webinar and can be viewed at [https://www.youtube.com/channel/UC\\_iL1uJ842r9UF1M0zNoEoQ](https://www.youtube.com/channel/UC_iL1uJ842r9UF1M0zNoEoQ))*

### **1. CALL TO ORDER**

President Oliverio called to order the Regular Meeting of the Crafton Borough Council, Thursday, April 25, 2024, at 7:00 PM.

### **2. FLAG SALUTE**

Pledge of Allegiance.

### **3. ROLL CALL**

Manager Price recorded six (6) Members of Council present as follows: Ms. Bollenbacher, Mr. Chandler (via Zoom), Ms. Compitello, Mr. Hough, Mr. Oliverio, and Ms. Pulkownik. Also present were Mayor Perry, Solicitor Korbel and Engineer Keenan. Absent was Mr. Ridilla.

### **4. CONSENT AGENDA**

Approval of the consent agenda for April 25, 2024, including:

1. Meeting Minutes – April 11, 2024,
2. Bill List – April 25, 2024,
3. February Reports – Manager’s Report, Northwest EMS Report, JTS Tax Collection Report, Community and Economic Development Report, Code Enforcement Report, Building Inspector Report.

**MOTION #1:** It was moved and seconded (*Hough/Compitello*) to approve the April 25, 2024, Consent Agenda, pending the bill list approval by the President, Manager, and Treasurer.

**MOTION #1** carries by a Unanimous Vote (6-0).

### **5. PUBLIC COMMENT ON AGENDA ITEMS**

There were no citizens requesting to speak on agenda items.

### **6. PRESIDENT’S REPORT**

- **LGA (Local Government Academy) Newly Elected Officials** – Congratulations to Pam Pulkownik and Mike Hough for completing the LGA Newly Elected Officials Course.

Ms. Pulkownik noted that the course was an enjoyable experience with great opportunities to network.

## **7. MAYOR'S REPORT**

- ***Police Chief Search*** – Crafton Borough is seeking services from the PA Chief's of Police Association to conduct a search for Crafton's new Police Chief.

**MOTION #2:** It was moved and seconded (*Bollenbacher/Compitello*) to authorize the Borough Manager to sign an agreement with the Pennsylvania Chief's of Police Association in the amount of \$7,800 for them to complete a search for Crafton's new police chief.

**AMEND MOTION #2:** It was moved and seconded (*Bollenbacher/Compitello*) to authorize the Borough Manager to sign an agreement with the Pennsylvania Chief's of Police Association up to the amount of \$7,800 for them to complete a search for Crafton's new police chief.

Community & Economic Development Director, Michael Tedesco, stated that the PA Chief's of Police Association is a non-profit and offers their services to municipalities in Pennsylvania to help identify and hire a chief of police, including publications and announcements, handling the application process, and interviews. He noted that they have assisted many other PA municipalities.

**MOTION #2** carries by a Unanimous Vote (6-0).

## **8. SOLICITOR'S REPORT**

Solicitor Korbel made the following announcement.

- ***Executive Session*** – Council held an executive session prior to tonight's meeting to discuss collective bargaining, property, and litigation matters.

## **9. ENGINEER'S REPORT**

Engineer Keenan gave an update on the following projects.

- ***Broadhead Project*** – Crafton is finalizing the bid package and consideration of ad alternatives. Grant amount awarded is just over \$7 million with the project's expected cost at \$6.8 million, leaving just under \$200K in remaining grant funds. Alternatives could include adding sidewalks or additional streets for reconstruction. Council can put these out as bid alternatives and choose what projects they would like to add when the bids are received.
- ***Stairs Replacement Project*** – Belvidere Stairs are complete with a few checklist items that need to be addressed. Construction on the remaining stairs will begin in May and is expected to be completed by August.
- ***2024 Road Paving Plan*** – The Paving Program is estimated to be around \$362,000. The paving list has been selected as the following; Orchard Street (From S. Linwood to S.

Grandview intersections), S Grandview Avenue (From Ewing Road to Woodlawn intersection), Locust Street (Whole Length of Street), Manor Street (From Kingston to Hawthorne), McMunn Avenue – (97 McMunn to Haldane intersection), Promenade Street – (Chartiers to High Street intersection), Middle Street (Whole Length of Street), S. Linwood Avenue (Promenade to Woodlawn intersection). This project should be before the Council to award a contractor by the June 13, 2024, meeting. Replacement of the guide rail on Promenade may be added as an alternative bid.

**MOTION #3:** It was moved and seconded (*Compitello/Pulkownik*) to approve the paving list and send the paving work out to bid.

Manager Price noted that \$325,000 was budgeted for the paving program.

**MOTION #3** carries by a Unanimous Vote (6-0).

- ***Pool Bathhouse*** – A Ribbon Cutting Opening has been scheduled for Thursday, May 23, 2024, at 5:30 PM. All residents are welcome to join Crafton Borough, State Representative Dan Deasy, and Senator Wayne Fontana and to tour the new facility. The Public Works Department continues to work on the exterior concrete work.
- ***PAWC Water Main Replacements*** – Main replacements are complete on Sterrett, Parkview, and Crafton Boulevard. Union avenue began today and is expected to take approximately six days to complete.
- ***O&M Sewer Work – Contract A – Manhole to Manhole Lining*** – Four bids received through PennBid. The lowest responsible bidder was Jet Jack, Inc., who bid \$252,060.

**MOTION #4:** It was moved and seconded (*Bollenbacher/Compitello*) to award the O&M Manhole to Manhole Lining contract to the lowest responsible and responsive bidder Jet Jack Inc with a base bid of \$252,060.

**MOTION #4** carries by a Unanimous Vote (6-0).

- ***O&M Sewer Work – Contract B – Excavation Repairs*** – Three bids received through PennBid. The lowest responsible bidder was Soli Construction Inc., who bid \$211,000.

**MOTION #5:** It was moved and seconded (*Pulkownik/Compitello*) to award the O&M Excavation Repairs contract to the lowest responsible and responsive bidder Soli Construction in the amount of \$211,000.

**MOTION #5** carries by a Unanimous Vote (6-0).

- ***C-20 Update*** – Design work is ongoing. The deadline for submission of this project is June 30, 2024.
- ***Linden & Steuben Light Improvement*** – Design plans are complete and ready to go to bid. Advertisements are scheduled to go out May 9, 2024, with the project award at the

June 13, 2024, meeting. This project will upgrade the existing traffic signals that are currently at this intersection.

- ***EV (Electric Vehicle) Charging Stations*** – A site assessment was completed with Duquesne Light for possible locations.

Manager Price stated that Duquesne Light will pay for the transformer, all the line upgrades and the charger itself. There is a possibility to work with Monarch Bus Company to have multiple EV Charging sites. Potential sites include Station Street or the new parking lot on Crafton Boulevard.

## **10. MANAGER'S REPORT**

Manager price spoke on the following items.

- ***Eminent Domain*** – Crafton will seek eminent domain on the two remaining parcels required for the Broadhead Project.

**MOTION: #6:** It was moved and seconded (*Compitello/Bollenbacher*) to authorize the Solicitor to prepare and advertise an ordinance authorizing the condemnation, by eminent domain, of parcels 69-R-220 and 69-R-222 located on Broadhead Road for municipal purposes.

Ms. Compitello noted that the eminent domain is only focused on a small portion of the property frontages to allow the Borough to complete a sewer separation project.

**MOTION #6** carries by a Unanimous Vote (6-0).

- ***Public Works Building*** – Project began several years ago, with part of the construction being completed already in 2022. The estimated cost of the project is \$1.45 million. Funding options are extremely limited for this type of project. Manager Price recommends that Council agree to move forward with the project to allow the Borough to move on to other projects.

Mayor Perry noted that Council has discussed numerous ways to lessen the cost of the project but at this time, it would be best to just move forward and get the project completed.

Council continued to discuss the remaining work required on this project and the grant funding options.

- ***Waste Collection*** – Manager met with Waste Management to discuss the collection issues. Waste Management has updated their system and improved the process for communities like Crafton where the individual residents do not pay Waste Management directly. In addition, limitations such as a limit on bulk items or number of bags allowed per week were discussed to help lower the cost of the contract bid going forward.
- ***Seasonal Public Works*** – List of employees to hire for Seasonal Public Works.

**MOTION: #7:** It was moved and seconded (*Bollenbacher/Pulkownik*) to approve the 2024 Seasonal Employment Hire List for Crafton Public Works as recommended by the Borough Manager.

**MOTION #7** carries by a Unanimous Vote (6-0).

- ***O&M CCTV Inspection & Cleaning, Year 14*** – Joint Bid with SHACOG, the lowest responsible bidder was Robinson Pipe Cleaning Company in the amount of \$195,122.00. Crafton’s share will be \$42,879.50.

**MOTION: #8:** It was moved and seconded (*Compitello/Hough*) to authorize the Borough Manager to send a concurrence letter to SHACOG for them to enter into a contract with Robinson Pipe Cleaning Company in the amount of \$195,122.00 for the CCTV Inspections and Cleaning Year 14.

**MOTION #8** carries by a Unanimous Vote (6-0).

- ***Emergency Operations Plan*** – Pennsylvania Emergency Management Service Code mandates that municipalities prepare, maintain, and keep a current emergency plan.

**MOTION: #9:** It was moved and seconded (*Pulkownik/Compitello*) to approve resolution 2024-05 adopting the 2024 edition of Crafton’s Emergency Operations Plan.

Council discussed who oversees the Emergency Operation Plan and if this should be shared with the Public.

Solicitor Korbel noted that this information is subject to Right-To-Know.

**MOTION #9** carries by a Unanimous Vote (6-0).

## **11. STANDING COMMITTEE REPORTS**

### ***FINANCE, ADMINISTRATION, & SUSTAINABILITY***

Ms. Perry gave an update on the following.

- ***2024 Financial Review*** – Committee has reviewed the first quarter financial reports and dashboard and there are no discrepancies and no surprises.

### ***INFRASTRUCTURE & LAND USE***

Ms. Compitello gave a quick update on the following.

- ***Multi-Municipal Zoning Project*** – Written code was received and is actively being reviewed by the Administrative Staff. The Planning Commission will review at their next

meeting on April 30, 2024, which is open to the public. The Steering Committee will meet on May 8, 2024, to review and discuss.

- ***Safe Streets for All (SS4A) Federal Grant*** – Crafton will apply for grant funds for the Borough to create an action plan and is preparing for the May 16, 2024, application deadline. The action plan will identify safety issues within the Borough.

### ***PLANNING COMMISSION***

Manager Price stated that the next meeting was moved due to the Primary Election, the meeting is scheduled for April 30, 2024, at 6:30 PM.

### ***COMMUNICATION & RECREATION***

Ms. Bollenbacher made the following event announcements.

- ***Upcoming Events – Save the Date***
  - Clean-Up/Shred Event & Arbor Day Celebration
    - April 27, 2024 – 8:00 AM to 11:00 AM
      - Shred Event
      - Medicine Take Back
      - Community Dumpsters
      - Arbor Day Celebration
      - Borough Building – Neighborhood Cleanup
  - Senior Dinner Dates
    - May 4, 2024 - Kentucky Derby Themed, Doors open at 4:30 PM, Dinner served at 5:00 PM.
    - August 3, 2024
    - November 2, 2024
  - Music Festival
    - June 1, 2024
  - Independence Day Celebration
    - July 4, 2024
  - Fall Fest
    - September 28, 2024
  - Trunk or Treat - Kickoff
    - October 19, 2024
  - Haunted Crafton
    - October 19, through October 31, 2024
  - Celebration of Lights
    - December 7, 2024
  - Holiday House Tour
    - December 15, 2024
  - More detailed information is to come on these events.
- ***Newsletter*** – Arrived in mailboxes and available on the website. The next issue, under the new publisher, is planned for August 2024.

**VACANCY COMMITTEE**

Ms. Pulkownik announced the following appointments.

- ***Shade Tree Commission***

**MOTION: #10:** It was moved and seconded (*Compitello/Hough*) to appoint Karen Benton to the Shade Tree Commission for a term that will expire on March 31, 2029.

**MOTION #10** carries by a Unanimous Vote (6-0).

- ***Current Open Vacancies***

1. Civil Service (1 alternate)
2. Zoning Hearing Board (1 alternate)
3. Upcoming in 2024
  - a. Civil Service expiring 7/1/2024
  - b. Recreation Board expiring 9/30/2024
  - c. Recreation Board expiring 9/30/2024
  - d. Zoning Hearing Board expiring 12/31/2024
  - e. Zoning Hearing Board expiring 12/31/2024
  - f. Zoning Hearing Board (alternate) expiring 12/31/2024

*\* Interested candidates should apply on the Borough's website at [www.craftonborough.com/commissions](http://www.craftonborough.com/commissions).*

**COUNCIL OF GOVERNMENTS (COG)**

Ms. Bollenbacher stated that Crafton hosted the meeting, catering was provided by Sarafino's. The Red Cross attended and spoke regarding handling emergency situations. The next COG meeting will be May 16, 2024, at 6:30 PM in North Fayette.

**12. COMMUNITY ANNOUNCEMENTS**

- **Upcoming Council Meeting** – Thursday, May 9th at 7:00 pm
- **Crafton Spring Forward Clean Up Day** – Saturday, April 27 - From 8:00 am to 11:00 am at Crafton Park there will be a Shredding and Medication Takeback Event hosted by Dan Deasy and Wayne Fontana. Dumpsters will be in Crafton Park and publicly available to help with your spring cleaning. In addition, you can come to the Borough Building starting at 9:00 am to join other community members who will be walking the Borough and picking up litter through 12:00 pm.
- **Arbor Day Ceremony** – Saturday, April 27th at 11:00 am in Crafton Park.
- **Real Estate & Road Tax Collection** - Jordan will be in the Community Center on April 26 (9 AM – 12 Noon) and April 30 (1 PM – 4 PM) to collect payments.

- **Kentucky Derby Senior Dinner** - May 4 at 4:30 pm (Dinner at 5:00 pm) until 6:30 pm at the Community Center. Kentucky Derby theme with dinner, games, and prizes. Tickets are \$10 (cash only). RSVP by April 26 on the website or by calling the office.
- **Pool Bathhouse Ribbon Cutting** – May 23 at 5:30 pm at the Pool House – Representative Dan Deasy and Senator Wayne Fontana will be joining Borough Council to open the new Pool Bathhouse.
- **First Annual Music Festival** – Saturday, June 1st – Save the Date!

Ms. Pulkownik announced that the Fig Tree Coffee will host an open house on May 5, 2024, from 12PM to 3PM.

***CRAFTON LOGO***

Manager Price presented the logo and tagline options to the Council Members and welcomed those attending to review.

**13. PUBLIC COMMENT**

There were no additional public comments.

**14. ADJOURNMENT**

The meeting was adjourned at 8:17 PM.

Respectfully submitted,  
Carissima Kerns, Borough Secretary